

2012 OHSAA Pre-Season Cross Country Invitational

National Trail Raceway - Hebron – August 18, 2012 – 9:30 AM

The Entry Window will open at 8:00 AM on Monday, August 6

Entry Window will close precisely at 9:00 PM on Tuesday, August 14

1. **Rosters must be submitted through Baum's Page Online Entry System before the entry deadline.**
 - a. Late entries will not be accepted! Or if accepted, they may be subject to a Late Entry Penalty.
 - b. If you're not sure what races your school is competing in, click the [2012 Team Assignments](#) link.
2. **Please note the following changes on baumspage.com!**
 - a. **Inactive accounts prior to 2011-12 were deleted. Current accounts from 2011-2012 were retained, but the associations with the schools and teams were deleted.**
 - b. **The menus have been revised.** Use links below • [Coaches](#) • for team and athlete entry.
3. Go to www.baumspage.com and use **Online Entries** or **Login** to access your account
 - a. Click the **Help** link and print **Online Entry Instructions for CC** if you need detailed instructions.
 - b. **If you did not have an account last year, use Apply** to create your account.
 - c. **If you had an account last year, you can login using that e-mail address and password.**
4. Use • **Coaches** • | **Select Teams** to claim your **School** and **Team**.
 - a. Click **Select School** and select your school.
 - b. After the school is selected, click **Get Available School Teams**.
 - c. Click **Select Sport** and select your sport.
 - d. After the sport is selected, click **Make me the Coach**.
 - e. Repeat as necessary to if coaching multiple teams/sports/genders.
5. Use • **Coaches** • | **Cross Country** | **Modify Athletes** to enter your athletes on your alphabetic roster.
 - a. You may enter athletes one at a time by filling in name and grade, then **Add Athlete**.
 - b. Or you **can import your complete roster by pasting them** from an Excel file. Use one row per athlete: **First Name, Last Name, and Grade**. Highlight and paste into textbox, then click **Import Athletes**.
6. Use • **Coaches** • | **Cross Country** | **Submit Rosters** to enter them in a meet.
 - a. Click **Select your team** to select the level and gender, then click **Get Available Events**.
 - b. Select the **OHSAA Pre-Season Invitational** and click **Get Roster**.
 - c. **Note: Schools competing in both the scored and open races may enter a maximum of 20 athletes! You do not have to declare which athletes will compete in the specific race until you check-in.**
 - If you are entering only one race, you may only select a maximum of 10 athletes!
Note: If you plan to only run a scored race and enter more than 10 athletes, then your additional athletes will be placed into the open race and an additional fee will be applied to your school account, even if you do not participate in the open race.
 - If entering both the scored and open races, you may select a maximum of 20 athletes.
 - Please do not select any athletes that are definitely going to miss the meet!
 - d. Click **Submit Roster** to save entries and **Get Printable Roster** to print a copy for your records.
 - Please check your rosters carefully! Only the athletes listed are entered in the event!
7. **If there are any problems with the Online Form**, click the **Contact Us** link and submit a **Help Request**.
 - a. Please allow up to 8 hours for a response! *Most responses will be in less than 4 hours.
 - b. Call Gary Baumgartner at 513-594-6154 or Terry Young at 740-517-0195 if you need immediate help.

**Create your account early and submit your roster online
before 9:00 PM on Tuesday, August 14th!**

**Please help keep costs down! Bib numbers will be assigned
to every athlete submitted. If an athlete is definitely going to
miss the meet, please correct your roster and resubmit before
the entry window closes!**
